

GOENKACOLLEGE OF COMMERCE AND BUSINESS ADMINISTRATION
210, BEPIN BEHARI GANGULY STREET
KOLKATA-700012

M.Com Admission Circular No. 03/2025

In compliance with the order of the Hon'ble Vice Chancellor, University of Calcutta, and the permission granted by the Secretary, UCAC, University of Calcutta dated 12.11.2025 to CU-affiliated colleges to conduct PG admissions in **standalone mode**, henceforth, candidates selected for admission to the **M.Com. 1st Semester (2025-2026)** are hereby instructed to follow the guidelines given below.

1. Last Date of Admission

Following CU directives, GCC&BA has decided its **last date for completion of PG Admission 2025 as 20th November 2025**

All steps related to fee payment and document submission must be completed within this deadline (**20th November 2025, up to 12:00 PM**)

Interested candidates are required to fill in the following G-form by 19.11.2025 (till 4.30 P.M.) before coming to the College, GCC&BA on 20th November 2025 at 12 P.M. for spot admission/counseling. **G-form Link:** <https://forms.gle/s3r7A4o2iPwMuTH3A>

2. Number of Seats Remaining and Allotment Procedure

Part A					Part B				
UR	SC	ST	OBC- A	OBC- B	UR	SC	ST	OBC- A	OBC- B
00	02	01	01	02	00	05	02	03	01

If no eligible candidates are available in the Reserved Categories, the vacant seats will be filled by suitable candidates from the Unreserved/General Category.

Similarly, if no eligible candidates are available from Part B, the admission opportunity will be offered to the eligible candidates from Part A, if any.

3. Admission Fee Payment

Candidates are required to deposit **Rs. 925/-** through **IMPS/NEFT** within the stipulated date and time

Bank Details:

Bank Name: HDFC Bank

Branch: College Street

Current Account Number: 50200039893264

IFSC Code: HDFC0002664

The online payment receipt must be preserved and submitted as part of the admission documents.

4. Submission of Documents

After successful payment, a candidate must **email the payment receipt** within 20th November 2025 (up to 2:00 PM) to the mail id: pgadmission.gccba@gmail.com

On the day of spot admission/counseling at the college (**20th November 2025 at 12 P.M., Venue: Seminar Room, First Floor**), candidates must bring **the print copy or photocopy of their duly submitted application form**, along with the **Originals** and **one set of photocopies** of the following documents.

1. Mark sheets of all semesters of B.Com Examination
2. Age Proof Certificate
3. Reserved Category Certificate (where applicable)
4. PWD Certificate (where applicable)
5. Online Payment Receipt (Admission Fee)
6. Online Admission Form
7. EWS Certificate (where applicable)
8. Aadhaar Card
9. Anti-ragging Affidavit Annexure I & II
10. Declaration Format III

5. General Instructions (As per University of Calcutta Guidelines)

1. Admission must be completed **strictly following all CU rules and regulations**, as published in the Admission Brochure and CU portal notifications.
2. The college will ensure timely communication to all candidates eligible for admission through appropriate communication channels.
3. Notifications regarding counseling/admission will be published on the College Website/Portal clearly mentioning Date and time of counseling/admission, List of required documents, and Amount and mode of fee payment.
4. Admission shall be made purely **on the basis of MERIT and eligibility criteria**.
5. Reservation policy must be strictly followed.

6. **Conversion between Part A and Part B seats** is permitted; however, no eligible reserved-category candidate may be deprived of seats belonging to their category.
7. **No admission beyond approved intake capacity** will be allowed under any circumstances. The college will be solely responsible for any violation.

Candidates are instructed to comply strictly with the above guidelines. Non-compliance may lead to cancellation of admission.



Principal

Goenka College of Commerce & Business Administration