



GOVERNMENT OF WEST BENGAL
GOENKA COLLEGE OF COMMERCE & BUSINESS ADMINISTRATION
210, B. B. GANGULY STREET, KOLKATA - 700012
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Notice No.:53

Date: 07. 02. 2020

TENDER NOTICE

Sealed quotations are invited from the reputed firms/suppliers/vendors for supply of the following items for Goenka College of Commerce & Business Administration for the financial year 2020 -21:

SL. No.	Items Required	Quantity
1	For computerisation of Library	
	a. Data entry for Library books and other non-book materials including bar coding.	40000 books
	b. Preparation of Library membership cards for students	AS PER REQUIREMENTS
2	<u>Water purifier (capacity at least 70/80 Lts/hour) (R.O. System):</u>	Service Required
3	Servicing, Refilling and repairing of Photo copier, Computer accessories and CCTV.	AS PER REQUIREMENTS
4	<u>Books</u>	Book suppliers should quote only the maximum permissible discount that can be provided categorically mentioning 1. Discount for Text Book, 2. Discount for Reference Books 3. Discount in case of Indian Publishers. 4. Discount in case of Foreign Publishers. 5. Or any other type special discounts.
5	<u>Running of College canteen for Morning and Day Section</u>	AS PER REQUIREMENTS
6	<u>Dusting and cleaning of library Books and spraying pesticides</u>	AS PER REQUIREMENTS
7	Vacuum Cleaner	AS PER REQUIREMENTS
8	Photocopier Machine (Cannon /Sharp)	AS PER REQUIREMENTS
9	IP Camera	AS PER REQUIREMENTS
10	Monitor for CCTV	AS PER REQUIREMENTS
11	Printing of College Magazine 'Wide Angle', Fees Book, Mark sheet, Certificate, Invitation Card & Other printing related matter.	AS PER REQUIREMENTS
12	Video & Photography for College Annual Sports, college foundation day and other activities.	AS PER REQUIREMENTS
13	Supply of Dress, Light, Make-up, Gold Plated Medal, Shawl, Decoration, Flex, Car Rental, Stationeries items, Flower, Refreshment and Video & Photography for College Foundation	AS PER REQUIREMENTS

	Day.	
14	Professional Security Personnel supply agencies having at least three years' experience in providing such services for Security Guards and Jr. Security Guards on annual contract basis	AS PER REQUIREMENTS
15	Water purifier	AS PER REQUIREMENTS
16	Vertical Venusian Blinds	AS PER REQUIREMENTS
17	Duster pockets (to keep chalk and duster in the classroom)	AS PER REQUIREMENTS
18	Sanitary pad vending machine	AS PER REQUIREMENTS
19	Repairs to furniture benches ,tables, platforms, etc.	AS PER REQUIREMENTS

Quotations must contain detailed specifications of the items along with other information and terms and conditions if required. Quotation must be submitted in original separately clearly mentioning all levies, taxes, installation etc. along with any other cost thereon; failing which tender is summarily rejected. All other legal documents must be furnished along with quotations. No prescribed form relating to this quotation is available in the college. Self-made format is acceptable. **Quotation price for each item should not exceed Rs.5,00,000/- for each item in total. Last Date for submission of quotation within 10 days from the date of publication. Quotation will be opened after 7 days from the permissible date of submission of quotation. The quotations are valid up to 31.03.2021.** In case the date of receipt or opening of quotation is declared as holiday for unexpected reasons the quotation will be received and opened on the next working date at the same time. The quotation documents are non-returnable. *The Officer – in – Charge, Goenka College of Commerce & Business Administration, reserves the right to accept/reject any or all the quotation without assigning any reason thereof.*

Dr. S.K. Roy
OFFICER-IN-CHARGE