

**Goenka College of Commerce and Business Administration**

**210 B.B Ganguly Street, Kolkata-700012**

No. 163

NOTICE

Date: 30.11.2020

As per the decision taken in the meeting of the members of Marks Uploading committee and some senior teachers of the college, the following is the final list of teachers for performing the duty of uploading of marks in the University Portal in the ongoing B.Com Semester 2 and 4, B.Com Part I and II, B.Com Semester 1,3 and 5 Supplementary Examinations, 2020:-

Date	Works	Teachers
14.12.2020	Uploading of Marks of B.Com. semester 2 exam.	BC, GG, AKG, DC, SD, SM, MT, EH, WH, URC, AR, MA, MKS, SS, BB.
16.12.2020	Uploading of Marks of B.Com. semester 4 exam.	PC, AD, SC, AP, SKG, AG, A. Ghosh, BS, PG, RB, S. Mandal, GM, RR.
18.12.2020	Uploading of Marks of B.Com. Part I and II, B.Com. semester 1,3 and 5 exam.	DB, MDS, SKP, SK, RD, MS, MR(PT), MNR, SK, KG, AS, AJ

**Important points to remember:**

- 1) The teachers as per the above list are to come within 11:30 A.M. on the respective dates at the college and to stay till the completion of the work of that day.
- 2) The examiners must submit the duly filled in University award list within 11:30 A.M. on the respective dates without which the task of uploading cannot be started.
- 3) **Marks must be submitted in the University award list only which is available the university exam portal : [The University of Calcutta \(cuexam.net\)](http://The University of Calcutta (cuexam.net)).** If necessary, assistance may be sought from the members of the marks uploading committee in getting the appropriate foil downloaded.
- 4.a) The examiners of semester 2 and 4 are requested to give the marks obtained in 30 ( total marks for exam taken in each paper) in the university award list and convert it into 40 in another column.  
b) They are also requested to give the marks after conversion into 10 in another same set of award list (total marks obtained in 30 converted into 10)
- 5) The Examiners of B.Com Part I and II are requested to give the marks obtained in 25(total marks for exam taken in each paper) in the university award list and convert it into 50 in another column.
- 6.a) The examiner of B.Com semester 1 is requested to give the marks obtained in 30 ( total marks for exam taken in the paper) in the university award list and convert it into 80 in another column.  
b) The examiners of B.Com semester 3 and 5 are requested to give the marks obtained in 30(total marks for exam taken in each paper) in the university award list and convert it into 40 in another column.

Cooperation of all the teachers is earnestly solicited.

Officer in Charge

Goenka College of Commerce and Business Administration