



**GOVERNMENT OF WEST BENGAL**  
**GOENKA COLLEGE OF COMMERCE & BUSINESS ADMINISTRATION**

210, B. B. GANGULY STREET, KOLKATA - 700012

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**Notice No.: 409**

**Date: 19.12.2018**

**TENDER NOTICE**

Sealed quotations are invited from the reputed firms/suppliers/vendors for supply of the following items for Goenka College of Commerce & Business Administration for the financial year 2018 -19:

SL. No.	Items Required	Quantity
1	<b><u>COMPUTER &amp; PERIPHERALS:</u></b> DESKTOP COMPUTER (HP/LENOVO): INTEL CORE i-3 / 4 GB DDR-III RAM / 500 GB HDD / 18.5" MONITOR.	AS PER REQUIREMENTS
2	<b><u>UPS: 600 VA Casio / Sony</u></b>	AS PER REQUIREMENTS
3	<b><u>LCD PROJECTOR: EPSON (Preferred)</u></b> a. EB-X SERIES [ 3200 AL /XGA/15000:1 CR b. EB-500W [2800 AL / WXGA/SHORT TH c. EB-500Wi [2800 AL/INTERACTIVE] d. WI-FI ADAPTER: EPSON e. TRIPOD SCREEN	AS PER REQUIREMENTS
5	a. HP Laptop (15") INTEL CORE i-5, 8 GB RAM 1 TB HDD b. Quick Heal Internet Security (3 users) c. H.P. / Epson laser Printer (Model 1020)	AS PER REQUIREMENTS
6	Scanner (HP) High End & Low End	AS PER REQUIREMENTS
7	Colour Printer	
8	<b><u>Water purifier (capacity at least 70/80 Lts/hour)</u></b> <b><u>(R.O. System):</u></b>	<b>Service Required</b>
9	<b><u>Digitisation of library:</u></b> Phase 1: for 10000 rare books Phase 2: for another 15,000 semi rare books Phase 3: Installation of Coha software Phase 4: Bar Coding of books and member entry	AS MENTIONED
10	<b><u>Books</u></b>	Book suppliers should quote only the maximum permissible discount that can be provided categorically mentioning 1. Discount for Text Book, 2. Discount for Reference Books 3. Discount in case of Indian Publishers. 4. Discount in case of Foreign Publishers. 5. Or any other type special discounts.
11	<b><u>Running of College canteen for Morning and Day Section</u></b>	

12	<b>Dusting and cleaning of library Books and spraying pesticides</b>	
13	Steel file vertical cabinet with 4 drawer Officer's Chair Visitors' Chair (steel) Chair (Wooden / steel) 3 sitter sofa with centre table Steel Almira Note Counting Machine Iron trolley Steel Book Rack Students' wooden benches Steel lockers unit 4 Office storage with sliding door 7 units Garbage Trolley Repairing and servicing of photocopier machines Repairing and servicing of computers, printers, Scanner.	AS PER REQUIREMENTS
14.	Iron steps for library [2 steps and 3 steps]. Small desk with chair. What-not. PVC laminated 6 ft. and 5 ft. table with drawer Half height office storage cupboard with lamination Steel personal locker with 12 boxes. Aluminium stair 6 ft.	AS PER REQUIREMENTS
15	Photocopier Machine (Cannon /Sharp)	AS PER REQUIREMENTS
16	IP Camera	AS PER REQUIREMENTS
17	Monitor for CCTV	AS PER REQUIREMENTS
18	Wooden Conference table with chair	AS PER REQUIREMENTS
19	Laser Projector, Audio System, Digital Mixer Amplifier, Sound Mixer, Microphone with stand, Cordless Microphone	AS PER REQUIREMENTS

Quotations must contain detailed specifications of the items along with other information and terms and conditions if required. Quotation must be submitted in original separately clearly mentioning all levies, taxes, installation etc. along with any other cost thereon; failing which tender is summarily rejected. All other legal documents must be furnished along with quotations. No prescribed form relating to this quotation is available in the college. Self-made format is acceptable. **Quotation price for each item should not exceed Rs.5,00,000/- for each item in total. Last Date for submission of quotation within 10 days from the date of publication. Quotation will be opened after 7 days from the permissible date of submission of quotation. The quotations are valid up to 31.03.2019.** In case the date of receipt or opening of quotation is declared as holiday for unexpected reasons the quotation will be received and opened on the next working date at the same time. The quotation documents are non-returnable. *The Officer – in – Charge, Goenka College of Commerce & Business Administration, reserves the right to accept/reject any or all the quotation without assigning any reason thereof.*

**OFFICER-IN-CHARGE**